



Club Travel Policies

All Tallahassee Juniors (TJVBC) Athletes, Coaches and Parents are expected to abide by the travel policies below.

General Travel Policies

1. When traveling to tournaments, TJVBC prefers that each player stay with her own parent or the team parent. The club or individual teams will reserve blocks of hotel rooms for most tournaments, however, it is the parents' responsibility to make a reservation and pay for all hotel rooms. We request that players and parents make an effort to stay at the designated hotel for each tournament. Hotel information will be available 3-4 weeks or more prior to each tournament and will be distributed to teams by the Team Parent.
2. When traveling to overnight tournaments, curfew will be 11:00 pm all nights before a match. If the coaching or administrative staff is notified of any disturbances by TJVBC players, the offending player(s) will be asked to leave the site for the remainder of the tournament.
3. Transportation to and from all tournaments is the responsibility of the parent.
4. When traveling, there should be no display of disrespect towards any club, player, parent, coach, hotel employee, or other hotel guests.
5. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete. (unless the coach is the parent, guardian, sibling or spouse of that particular athlete).
6. When only one athlete and one coach travel to a competition, the athlete must have his or her parents' written permission in advance to travel alone with the coach.

Stay to Play Tournament Policies

Certain tournaments, including all National Qualifiers and some Florida Region tournaments, institute a **Stay To Play (STP)** policy. This policy requires players, parents, coaches, directors and officials to stay in designated hotels in order to meet entrance requirements for the tournament. Teams who do not abide by the Stay To Play policy will not be allowed to play in these types of tournaments. For this reason, TJVBC has the following policies in place:

1. Stay to Play tournaments will be designated at the time the tournament schedule is distributed.
2. No individual should make non-refundable travel arrangements for any Stay to Play tournament without consulting with the club travel coordinator.
3. Players, parents, coaches attending a Stay to Play tournament will be required to stay in the designated hotel(s) for the entire duration of the tournament. Teams will divide the STP tournaments by alpha order of players on the team. For example: A-M will take the first STP, then N-Z will take the second STP and keep switching back and forth until all STP tournaments are completed.
4. Any individual violating this policy will be subject to a fine, payable to TJVBC, of not more than the cost of 1 hotel room at the designated hotel for the duration of the tournament.

Travel

Travel will be a standard aspect of our competitive season and Tallahassee Juniors has established policies to guide our travel, minimize one-on-one interactions and reduce the risk of misconduct. Adherence to these travel guidelines will increase athlete safety and improve the competitive experience while keeping travel a fun and enjoyable experience.

Local & Team Travel

We distinguish between travel to training, practice and local competition (“local travel”), and team travel involving a coordinated overnight stay (“team travel”).

Local Travel

Local travel occurs when Tallahassee Juniors Volleyball Club does not sponsor, coordinate, or arrange for travel. For local travel, athletes or their parents/guardians (for minor athletes) are responsible for making all travel arrangements. In these instances, it is the responsibility of the athlete or their parents/guardians (for minor athletes) to ensure the person transporting the athlete maintains all safety and legal requirements, including, but not limited to, a valid driver’s license, proper insurance, well maintained vehicle, and compliance with all state laws.

In an effort to minimize one-on-one interactions, Tallahassee Juniors Volleyball Club staff members, coaches and/or volunteers, who are not also acting as a parent, should not drive alone with an unrelated athlete and should only drive with at least two other athletes or another adult at all times, unless otherwise agreed to in writing by the athlete’s parent or guardian in advance of travel. In any case where a staff member and/or volunteer is involved in the athlete’s local travel, a parental release is required in advance. Efforts must be made to ensure that staff and/or volunteers are not alone with an athlete or participant, by, e.g., picking the athletes up in groups.

Coaches, staff members and volunteers who are also an athlete’s guardian may provide shared transportation for any athlete(s). We encourage guardians to pick up their athlete first and drop off their athlete last in any shared or carpool travel arrangement.

Team Travel

Team travel is overnight travel that occurs when Tallahassee Juniors Volleyball Club sponsors, coordinates or arranges for travel so that our teams can compete locally, regionally, nationally or internationally. It is customary rule that no athlete will travel with a coach or club staff member. When only one athlete and one coach travel to a competition, the athlete must have his or her parents’ written permission in advance to travel alone with the coach.

For team travel, STP hotels will be booked in advance by Tallahassee Juniors Volleyball Club. Parents are responsible for making their own travel arrangements for hotel stays. The club will provide a host hotel, but there are no requirements outside of the STP requirement. Team Meetings do not occur in hotel rooms, and we will reserve a separate space for adults and athletes to socialize. We encourage family members who wish to stay in the team hotel to do so.

Travel Notification

Tallahassee Juniors Volleyball Club will provide reasonable advance notice before team travel. Notice will include the dates, location and duration of competition. Travel notice will also include designated team hotels for overnight stays as well as a contact person within Tallahassee Juniors Volleyball Club.

Tallahassee Juniors will post specific travel itineraries when they become available. These will include a more detailed, itinerary based on the team activities as well as contact information.

COACH AND STAFF RESPONSIBILITIES

During team travel, coaches and staff members will help athletes, fellow coaches and staff members adhere to policy guidelines.

When not practicing, training, competing, or preparing for competition, coaches and staff will monitor the activities of athletes, fellow coaches and staff during team travel. Coaches and staff will:

1. Prepare athletes for team travel and make athletes aware of all expectations. Supplemental information will be given to parents/guardians of athletes who are considered inexperienced travelers, new or relatively new to team travel, or who are under the age of 14
2. Familiarize themselves with all travel itineraries and schedules before the initiation of team travel
3. Conform to, and monitor for others' adherence to all policies during team travel
4. Help athletes be on time for all team commitments (as possible)
5. Assist with team travel logistical needs (as possible)
6. Support chaperones and/or participate in the monitoring of athletes for adherence to curfew restrictions set based on age and competition schedule as listed in travel itinerary
7. Ensure athletes are complying with hotel room restrictions based on policy requirements
8. Make certain that athletes are not alone in a hotel room with any adult apart from a family member; this includes coaches, staff and chaperones
9. Not use drugs or alcohol or be under the influence of alcohol or drugs while performing their coaching duties
10. Immediately report any concerns about physical or sexual abuse, misconduct, or policy violations
11. Notify parents before taking any disciplinary action against a minor athlete if the athlete is traveling without his or her parents.

CHAPERONE RESPONSIBILITIES

Chaperones accompany team travel to ensure that the athletes, coaches, staff, and volunteers adhere to the Tallahassee Juniors Volleyball Club policy guidelines. While these include the travel policy, it also includes all other relevant policies contained in the Tallahassee Juniors Parent Handbook.

If a chaperone has not undergone a criminal background check and Tallahassee Juniors awareness training, the chaperone will not be permitted to have any one-on-one interactions with athletes or other youth participants. If a chaperone has undergone a criminal background check and awareness training, he or she may have appropriate one-on-one interactions as outlined in the Tallahassee Juniors Parent Handbook.

Chaperones are under the same travel guidelines as coaches. If traveling with an athlete, parent permission is required.

Chaperones will monitor the activities of all coaches, staff members, volunteers and athletes during team travel. Specifically, chaperones will:

1. Familiarize themselves with all travel itineraries and schedules before team travel
2. Monitor for adherences to club policies during team travel
3. Encourage minor athletes to participate in regular, at least daily, scheduled communications with their parents/guardians
4. Help athletes be on time for all team commitments (as possible)

5. Assist coaches, staff and other volunteers with team travel logistical needs (as possible)
6. Monitor athletes for adherence to curfew restrictions set based on age and competition schedule as listed in travel itinerary
7. Ensure athletes comply with hotel room restrictions based on gender or age bracket requirements
8. Not use drugs or alcohol or be under the influence of alcohol or drugs while performing their chaperone duties
9. Make certain that athletes are not alone in a hotel room with any adult apart from a family member; this includes coaches, staff and chaperones
10. Immediately report any concerns about sexual or physical abuse, misconduct or policy violations to a club Administrator



Club Travel Policies

Signature Page

Please sign this page and return to
Latoya Washington or Susan Atwood.
Retain Travel Policy for your
information.

Printed Parent Name

Parent Signature of Receipt

Date of Receipt

Printed Coach's Name

Coach Signature of Receipt

Date of Receipt